

Aquarius Homes Privacy Notice

Last Updated – 29 May 2018

Aquarius Homes has updated our privacy policy to be GDPR compliant. Our privacy policy is here to explain how we will collect any personal data we hold on you, how we will use this data, hold this data, and your rights to this data.

We will only collect data that you provide us. We will never buy any information from third parties.

We will only use any data we hold on you for purposes that allow us to do our job, this may include providing you with a service or services, from trusted third parties who are essential in being able to do our job for you (e.g. maintenance professionals). We will always ask your permission in the first instance to pass on your details to any third parties relevant to the job in hand and notify you if this ever happens. We will never sell your information to any third parties. We may occasionally use your data for marketing purposes.

All data is held safely. Our systems in place to hold your data are regularly reviewed, kept up to date and monitored for any tampering.

You have the right to access your data at any time, or request we delete your data, this is also known as the right to be forgotten. According to The Property Ombudsman* you, (the data subject) must meet one of the following criteria to ask to be forgotten by Aquarius Homes, (The Data Controller):

- The personal data held on the data subject is no longer necessary for the purpose it was originally collected.
- The data subject withdrew consent to the data processing activities and there is no other legal justification for processing that applies.
- The data subject objects to processing for direct marketing purposes.
- The data Controller unlawfully processed the personal data

It is also imperative you let us know if you need to update any of your data, so we only keep appropriate records.

We may update our privacy policy from time-to-time, but any amendments are effective immediately upon publication. We would therefore advise you to review our privacy policy regularly to stay informed of any changes we make that may affect you.

Questions and Concerns

If you have any questions, would like to update, or access any personal information we hold on you, please contact us. If you would like to request we delete any data we hold on you, or if you have any concern about the way we have handled any of your data, please contact us in writing and we will respond within 30 days of receiving your request. You may contact us by post or email at:

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*The Property Ombudsman. 2018. *FAQs for Agents*. [ONLINE] Available at: <https://www.tpos.co.uk/members/faq-s#g35>. [Accessed 29 May 2018].